

ERASMUS+ PROJECT

COMTRAIN – COMPUTER SERVICE TRAINING FOR PERSONAL AND PROFESSIONAL DEVELOPMENT

NEWSLETTER 3

In the third Newsletter of COMTRAIN project we would like to tell you more about our latest activities. The project is gradually reaching its final phase, where developed learning materials and acquired knowledge can be passed on to the targeted audiences all across the European Union. We would like to share with you information and news about:

- The transnational training event in Trim, Ireland,
- The third meeting of project partners in Madrid
- And Computer Training Course in Rzeszów, Poland.

Transnational training event

Partners of the project met on the 1st-6th of October 2017 in Trim, Ireland to attend in a training event that aimed to train and equip the participants, who were later to conduct computer service training courses on the local level, with essential knowledge and skills.

The event was hosted by Future in Perspective, Irish partner in the project. It took place in Trim Castle Hotel and it was attended by 12 participants representing all 6 project partners - INNEO, CK Edukator, Lancaster&Morecambe College, Siglo22, BEC Druzstvo and Future in Perspective Ltd. Each partner delegated 2 participants to attend in the training event. The training event has been conducted according to the plan developed ahead and it lasted 6 days.



Photo 1 - The meeting aimed to prepare participants for conducting computer service training courses on local level

The aim of the training was to acknowledge the trainers with the training program developed and to prepare them for conducting computer service training courses on local level.

Following the presentation of training's schedule and programme on the meetings' first day, partners could express their expectations towards it. The day was filled with discussions that aimed to ensure that each partner will receive specific directions for how to successfully conduct a computer service training course in their local environment.

Next three days were spent on presentations of training content developed by different partners. On the 5th day of the training meeting, polish partner INNEO reviewed developed training tools and provided instructions for conducting effective training using the training program developed.

Last day of the event INNEO described planned schedule of the training on its local level. The training event has been evaluated by partners and the certificates of attendance were distributed.

Partners expressed high level of understanding of the training programme and agreed that it will contain not only technical knowledge, but also useful content concerning topics such as writing interesting CV and cover letter. It was underlined that the aim of the training program is to use computer service training for personal and professional development of its participants.

The third project meeting

On the 22nd and 23rd of February 2018, partners met for the third transnational project meeting in the framework of the COMTRAIN project. The meeting was hosted by Spanish partner in the project, Siglo22 and took place in Madrid, Spain.

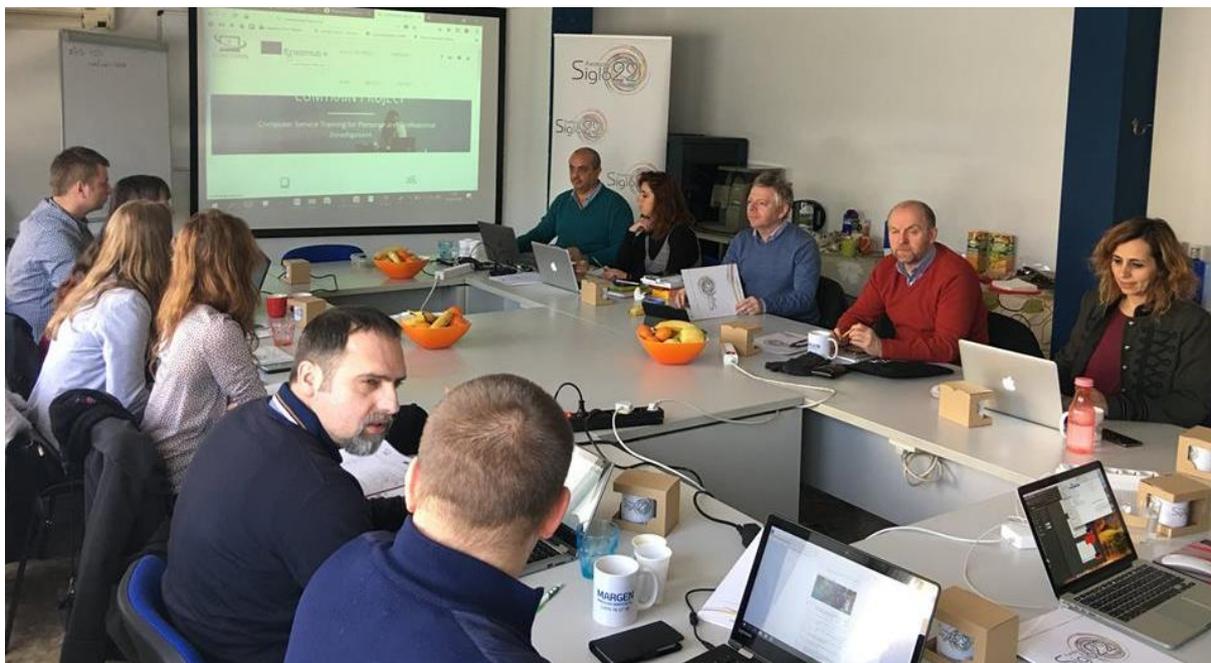


Photo 2 - Our team on the third project meeting in Madrid, Spain

Firstly, INNEO and EDUKATOR presented the pilot computer service training course that was conducted on local level. The course was held from 25th of January to 6th of February 2018 in Rzeszów. The pilot course was addressed to people in the age 40 plus. Two groups of ten people participated in the course. Polish partners shared experience and insight with meeting participants. The evaluation report developed basing on the questionnaires filled by the training course participants was presented. After that partners had a discussion on pilot training course on local level. Other partners who also had conducted pilot courses shared their experience and received feedback.

During the meeting partners raised a subject of financial issues, reporting and project management. Dissemination and evaluation plan was discussed as well. Partners planned next activities as well as time and venue of the final meeting that will take place in June, in Rzeszów.

Before the meeting was finished a hosting organisation invited all partners for a tour around the city.

Pilot computer service training course in Rzeszów

Polish partners INNEO and EDUKATOR has conducted a piloting computer service course in the framework of COMTRAIN project. The course was organised from 25th of January to 6th of February 2018 in Rzeszów. It was dedicated especially to people over 40 years old, as the main goal of the course is to support personal and professional development of adults using computer service training. The pilot course contained knowledge and skills that can help the participants to use computer for improving personal life adjust better to changing expectations of modern labour market.

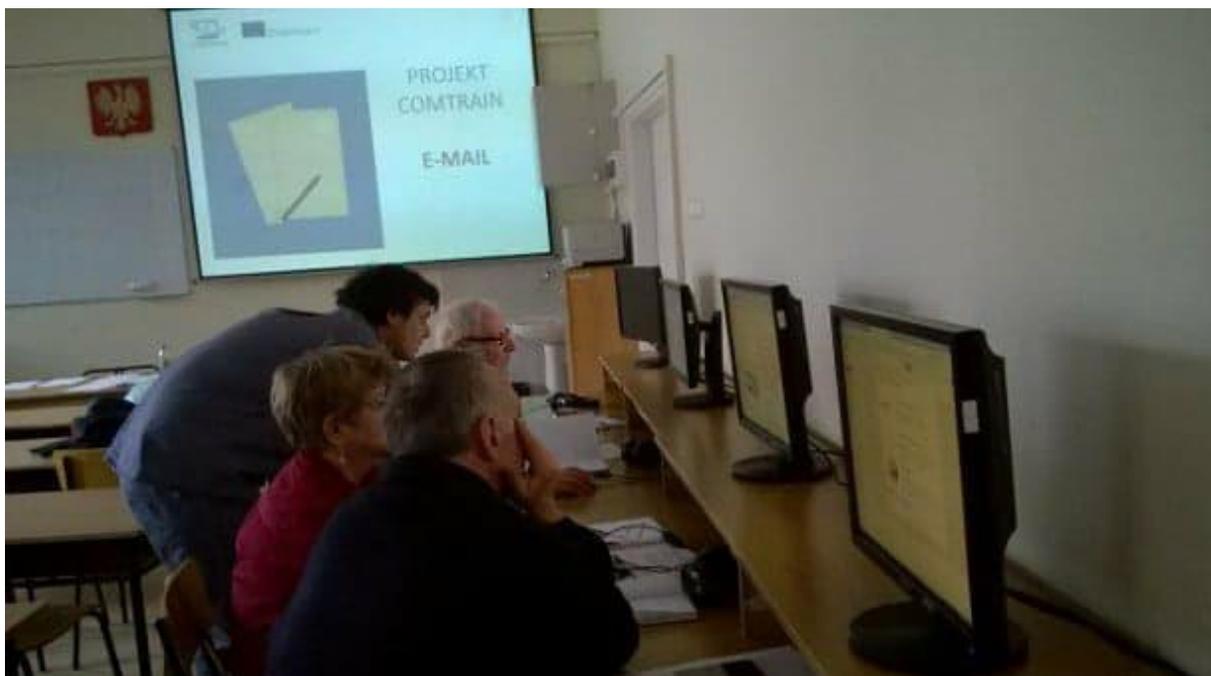


Photo 3 - For some of the participants, the course was an opportunity to overcome fear to use computer and Internet



In total two groups of 10 participants in each took part in the course. The training was adjusted to needs of all advancement levels of the participants. The participants received practical knowledge about basic use of computer as well as more advanced topics as for example how to use social media, how to create and edit videos and multimedia presentations, how to manage files, budgeting etc. Most advanced participants received additional tasks to practice their skills. There were also included topics that could be used by participants for their personal development and life improvement, for example how to make online shopping, how to use a software to search for health care services via Internet, how to make online reservations in hotels etc.

All of the participants received printed materials and computer training handbook developed in prior phase of the COMTRAIN project in order to be able to practice new skills at home.

At the end of the course participants evaluated the course by answering for a few questions in a short questionnaire. For some of them, the course was an opportunity to learn how to use computer and other digital devices, and for other it was great possibility to improve their skills and learn new abilities.

INNEO and EDUKATOR planned second edition of the course that will take place in March and April 2018.

To find further articles related to our project, we invite you to visit the following links:

<http://comtrainproject.eu/>

<https://www.facebook.com/ProjectCOMTRAIN/?fref=ts>

<https://www.linkedin.com/company/15203770>